

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT INSPECTOR OF SCHOOLS

Secondary Education, Paschim Bardhaman
P.O.- Asansol, Dist.- Paschim Bardhaman, PIN- 713303

Phone No. 0341-2315778

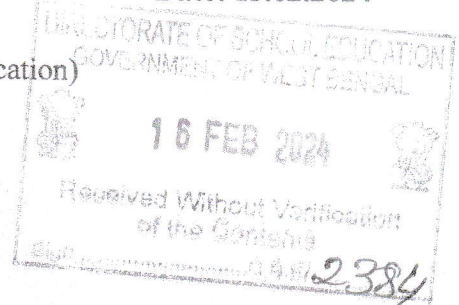
E-mail: dissepbdn@gmail.com

Memo No: 305/PB(SE)

Date: 15.02.2024

From : The District Inspector of Schools (Secondary Education)
Paschim Bardhaman.

To : The Joint Director of School Education,
Govt. of West Bengal, 7th Floor, Bikash Bavan,
Kolkata – 700 091,



Sub: Submission of compliance report in connection with NOC cum Recognition of Hem Sheela Model School, Dhandabag, Durgapur, Paschim Bardhaman.

Ref: School Memo No. School Memo No. nil dated 15.02.2024.

Sir,

In connation with the above mentioned subject and memo under reference I do hereby forward the necessary documents in connection with NOC cum Certificate of Recognition of said school as submitted by the said school. In view of the above you are requested to take necessary action in this regard. It is to be noted that application through online has also been forwarded to the appropriate authority on **15.02.2024**.

In view of the above you are requested to take necessary action in this regard. .

Yours faithfully,

Encl: Necessary papers,

[Signature]
15/02/2024
District Inspector of Schools (SE),
Paschim Bardhaman

Memo No: 305/1(2)PB(SE)

Date: 15.02.2024

Copy forwarded for information and taking necessary action to:

1. The Principal, Hem Sheela Model School, Dhandabag, Durgapur, Paschim Bardhaman,
2. Office Copy.

[Signature]
Secretary
Hemchandra Sheelabti Memorial
Educational Trust
Durgapur

[Signature]
15/02/2024
District Inspector of Schools (SE),
Paschim Bardhaman

[Signature]
Principal
Hem Sheela Model School
Dhandabag, DGP-713203

PART K

FORMAT FOR DLIT INSPECTION REPORT

*Inspection report for recognition of an Institution

[Inspection report to be drawn up in quadruplicate — one copy to be retained by the concerned District Inspector of School, one copy each to be sent to the Director, the School Education Department, Government of West Bengal] -

Date of Inspection 21-11-2023

1. (1) Name of the School: HEM SHEELA MODEL SCHOOL
(2) Address: Village/House No./Street/Road/Lane: Rabindrapally, Dhandabag, Durgapur
Post Office: Amrai Post Office
Gram Panchayet/ Ward: 16
Panchayet Samity/Municipality/notified Area Authority: Durgapur Municipality Corporation
Police Station: Durgapur
Sub-Division: Durgapur
District: West Burdwan Pin code: 713203 Phone No: 0343-2570918
e-mail address: hsmsdhandabag@gmail.com
2. Report relating to the medium of instruction:
 - 1) Medium of instruction: English
 - 2) Present Status:
 - a) Whether boys /girls/Co-educational: Co-educational
3. Report relating to management of the school:
 - 1) Whether the school is under
 - a) Managing Committee. If so, Particulars of the members of the Managing Committee/Ad-hoc Committee:

SL NO.	NAME	ADDRESS	CATEGORY	OFFICE-BEARERS
1	Dr.Rabindra Nath Roy	Hem Nibas, Roy Para, Benachity, Durgapur 713213		Chairman of the Managing Committee
2	Dr. Protima K. Roy	Hem Nibas, Roy Para, Benachity, Durgapur 713213		Vice Chairman of the Managing Committee
3	Mr.Bibekananda Koner	15/7, Vivekananda Road, A-Zone, Durgapur 713204		Vice - Chairman of Managing Committee
4	Mr.Gautam Roy Asst.	Hem Nibas, Roy Para, Benachity, Durgapur 713213		Asst. Manager of the Managing Committee
5	Mr.Arun Roy	Hem Nibas, Roy Para, Benachity, Durgapur 713213		Asst. Manager of the Managing Committee
6	Mrs.Bijaya Dutta	16 Ahalyabai Path, SAIL Co-operative Colony, City Centre, Durgapur 713216		Principal Hem Sheela Model School, Dhandabag Member Secretary
7	Mrs.Sumita Biswas	E-6/13, Milanpally, Kururiadanga, A-Zone, Durgapur 713203		Teachers' Representative
8	Mrs.Polly Chakraborty	4/15, Dayananda Road, A-Zone, Durgapur 713204		Teachers' Representative
9	Mrs. Mita Majumder	13/3, Deshbandhu Nagar, Durgapur 713203		Parents' Representative
10	Mr.Abhijit Sen	F-18/A 32, Harsbardhan Road, A-Zone, DVC Colony, Durgapur 713204		Parents' Representative

11	Mrs.Gita Sen	Vivekananda Road, A-Zone, Durgapur 713204	Ex-Teacher of St.Peter School Durgapur
12	Mrs.Nabanita Ghosh	DS9/4C, NIT Campus, MG Avenue, Durgapur 713209	Asst. Teacher of Govt. School
13	Mr.Subrata Bose	Benachity, Durgapur 713213	Headmaster of Benachity Mohiskapur School

4. Report relating to land, building, location etc.

- 1) Area: 1.346 decimal
- 2) Whether purchased by or gifted to the school: Gifted
- 3) Registration No. and date: Registration No. 8566 and Year. 1988
- 4) Mouza: Dhandabag
- 5) Settlement Book No: 8566
- 6) Plot No: 1353,1405,2345,2448
- 7) Khatian No: 6765
- 8) Building: 1st Phase G+3 & 2nd Phase G+4
- 9) Particulars of accommodation and other alternative
 - a. ~~Rented (Kacha or Pucca)~~ or Owned (Pucca)
 - b. Own building (Kacha or pucca)
 - c. No. of class rooms and other rooms with measurement of each room: 26 (6m by 8m)
 - d. Sanitary arrangement: Yes
 - e. Drinking water facilities: Yes (Aquaguard & DMC Supply)
 - f. Electricity: Yes (WBSEDCL)
 - g. Particulars of:
 - i. Furniture : Wooden & Steel Furniture
 - ii. Teaching appliances : Smart Board, Green Board, Basic Lab Appliances
 - h. Library (total number of books): 848
 - i. Whether stock Register is maintained : Yes
 - ii. Person in charge of Library : Piyali Koner
 - iii. Number of books issued in the academic year to
 - A. Students 800 nos
 - B. Teachers 200 nos
 - i. Details of the fire safety and natural disaster fighting arrangements: -Yes

5. (1) Report relating to class wise roll strength for three consecutive years including the current academic year as per Attendance Register

a) ACADEMIC YEAR 2021-22

CLASS	BOYS				GIRLS				TOTAL ENROLMENT
	GENERAL	SC	ST	TOTAL	GENERAL	SC	ST	TOTAL	
Pre-Nursery to 5	300	50	8	403	212	25	5	265	668

b) ACADEMIC YEAR 2022-23

CLASS	BOYS				GIRLS				TOTAL ENROLMENT
	GENERAL	SC	ST	TOTAL	GENERAL	SC	ST	TOTAL	
Pre-Nursery to 6	363	58	10	481	257	30	5	322	803

c) ACADEMIC YEAR 2023-24

CLASS	BOYS				GIRLS				TOTAL ENROLMENT
	GENERAL	SC	ST	TOTAL	GENERAL	SC	ST	TOTAL	
Pre-Nursery to 7	419	66	12	572	332	39	6	399	971

South	Benachity Mohiskapur School	1 km
East		
West		

11. Particulars of the feeder schools (Primary/Upper Primary School) with names: N.A

NAME OF THE SCHOOLS:	TOTAL INTAKE CAPACITY	DISTANCE:

12. Particulars where it is applicable, to be furnished with evidence as to whether: N.A

- The school had applied in prescribed form with requisite fees of Rs. 25/- by 1975 to the West Bengal Board of Secondary Education for recognition.
- The Sabhadhipati Zilla Parishad/the Chairman Municipality or Mayor/ Deputy Mayor of West Bengal Board of Secondary Education for recognition.

13. Examine and report whether the books other than those published by the recognised Board and approved by it have been prescribed for students: YES (CBSE)

14. Particulars with respect to fulfilment of following conditions for co-education must be verified and report against each of them

- Appointment of a lady teacher. Yes
- Appointment of a lady non-teaching staff. Yes
- Girls' common room. Yes
- Separate sanitary arrangements. Yes
- Class wise number of girls students.

Class	No. Of Girls Students
5	28
6	27
7	33

Note: for recognized Boys' Primary or Upper Primary level having co-education, there must be one lady teacher and one lady non-teaching staff.

15. (1) whether fees are realized as per the rate fixed by the State Government for rural /urban areas. Yes

(2) Whether any fees other than the fees as prescribed by the State Government are realized. No

16. Details financial condition of the school:

(1) Reserved fund Account with amount:

Name of the post office / Bank	STATE BANK OF INDIA
Account No.	42294976119
Date	25-09-2023
Amount	Rs.1,00,000/-

(2) General Fund: Rs.75,00,000/- (Monthly)

(3) Subsidiary Fund and other Funds, if any

17. Specify all conditions as per sub-rule 5 of the West Bengal Schools (Upgradation) Rules 2007, have been fulfilled.

18. General observation of the District Level Inspection Team:

19. Recommendation for recognition and or not recommended:

	Name and signature of members of the	Name and signature of members of the
--	--------------------------------------	--------------------------------------

	inspecting team recommending for recognition	inspecting team not recommending for recognition
1.	TAPAS KUMAR SEN Tapas Kumar Sen.	
2.	SOUGATIA GHOSH Sougata Ghosh	
3.	DR. KALIMUL HAQUE Dr. Kalimul Haque	

[If the school is not recommended, the reason for not recommendation must be written clearly]

*Strike out which is not applicable.

03/01/2024
District Inspector of Schools
Paschim Bardhaman

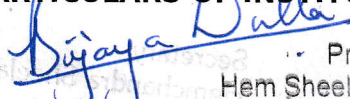
Application Form for Recognition of an Institution as unaided Institution

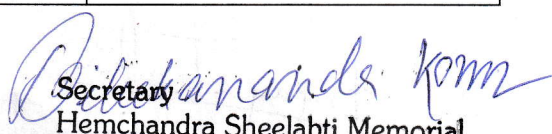
Part A - GENERAL PARTICULARS

Type of NoC:	Sanction of NOC for setting up CBSE/CISCE or others board's school
District Name:	PASCHIM BARDHAMAN
Sub-Division Name:	DURGAPUR
Circle Name:	DURGAPUR
Block/ Munc./ Corp. Name:	DURGAPUR MUNICIPAL CORPORATION
Name of the Institution:	HEM SHEELA MODEL SCHOOL DHANDABAG
Low Class:	CLASS I
High Class:	CLASS VIII
Year of Foundation:	2021
Name of the Trust/Foundation/Society running the Institution:	HEMCHANDRA SHEELABATI MEMORIAL EDUCATION
Does the Trust/Foundation/Society belong to a religious Body or minority community? If so, give details:	NO
Whether the Trust/Foundation/Society is registered:	YES
If yes, Registration No. under which registered :	8566
If yes, Name of the act under which registered:	28 OF REGISTRATION ACT, GOVT. OF W. BENG
Whether the Institution has a properly Constituted Managing Committee duly formed by invoking relevant provisions of Memorandum of Association and or in accordance with the Management of Recognized Non-Government Institution (Aided and Unaided) Rules, 1969	YES
Whether the Institution seeking recognition, shall abide by the bye laws:	YES

Number of sections by class (if the class is stand alone, has no section then put one)			
Classes	Number of Section	Classes	Number of Section
I	2	II	2
III	2	IV	2
V	2	VI	2
VII	2	VIII	1

Part B - PARTICULARS OF INSTITUTION


 Principal
 Hem Sheela Model School
 Dhandabag, DGP-713203


 Secretary
 Hemchandra Sheelabti Memorial
 Educational Trust
 Durgapur

Location of campus	
(a) District:	PASCHIM BARDHAMAN
(b) Police Station:	DURGAPUR
(c) Mouza	DHANDABAG
(d) Plot No.	1353,1405,2345,2448
(e) Khatian No.	6765
(f) Area in decimal	1.346

Built up area (in sq. ft., each floor):

Sl.No.	Floor	Area (in sq.ft.)
1	4	20000
2	1	11000

Location of campus

Is it leased or owned? If leased copy of registered Lease agreement and rent receipts are to be enclosed (the rent receipt should be in the name of the Institution and lease should be for a minimum period of 20 years with provision for renewal), If owned, copy of permission of the Society / Trust should be enclosed :

Owned

Sanitary conditions No. of W/C and urinals (separately for boys and girls)

No. of W/C for Boys:	10
No. of W/C for Girls:	10
Urinals for Boys:	10
Urinals for Girls:	15
If the Institution is now housed in a leased building, whether there is any possibility of acquiring its own land to construct building thereon within the period as may be specified by the Board:	
Drinking water facilities details of sources :	Tap water

(Common rooms (separately for boys /girls))

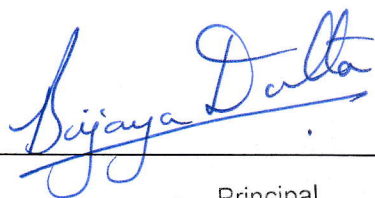
Common rooms for boys:	1
Common rooms for girls:	1
No. of classrooms and approximate dimension above 400 Sq. ft. per classroom	21
No. of classrooms and approximate dimension below 400 Sq. ft. per classroom	0
Is sufficient furniture for classroom available?	YES
Conditions of furniture proposed expenditure:	50,000

Bijaya Datta
Principal

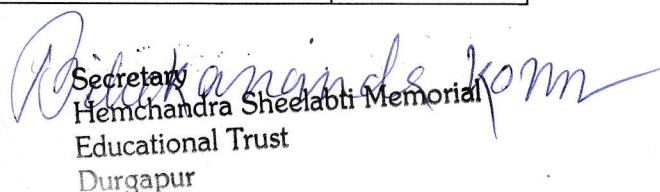
Hem Sheela Model School
Dhandabag, DGP-713203

Panchanananda Karm
Secretary
Hemchandra Sheelabti Memorial
Educational Trust
Durgapur

Management Rules in details..	Uploaded
Copy of appointment letters for all the staff duly issued by the secretary of the M.C. and duly received by the staff, duly attested by a Gazetted (as per Regulation).	Uploaded
Copy of acquaintance roll for all the staff for the last four months duly attested by the secretary of the Managing Committee.	Uploaded
Copy of sanctioned building plan in each case whether owned or rented, duly attested by a Gazetted Officer.	Uploaded
Proposal, if any, for extension of the existing campus and/or building	Uploaded
Certified copy of registered deed for purchase of land etc. of the Institution	Uploaded
Copy of permission of the Society /Trust	Uploaded
Particulars regarding staff duly authenticated by the Secretary of the Managing Committee of the Institution.	Uploaded
Particulars regarding roll strength in secondary classes	Uploaded
Particulars regarding Contributory Provident Fund and Professional Tax of the staff of the Institution.	Uploaded
Copy of the record for reserved fund in the name of the Institution in any Nationalized Bank of an amount of Rs. 60,000/-	Uploaded
The audited statement of accounts of the Institution for last three years	Uploaded
Copy of current Challan for payment of Professional Tax to the Tax Authority	Uploaded
Please attach a road map of the area showing the location of the institution if there are difficulties to get to it	Uploaded
Copy of Parcha / Land Record	Uploaded
Photographes of the Institution Building from various angels	(Entire building) Uploaded
	(Entrance) Uploaded
	(Classroom) Uploaded
	(Library room) Uploaded
	(Laboratory) Uploaded
	(Play Ground) Uploaded
	(Sources of Drinking Water) Uploaded
	(Picture of Urinals.) Uploaded



Principal
Hem Sheela Model School
Dhandabag, DGP-713203


Secretary
Hemchandra Sheelabati Memorial
Educational Trust
Durgapur

Other documents (as are necessary and as indicated in the form)	Uploaded
Copy of Declaration	Uploaded
Documents of Medical Check-up of Students	Uploaded
A list of library books having at least 500 books	Uploaded
Copy of Provisional NOC,if any	Uploaded
Floor wise sketch of classrooms having approximate dimension above 400 Sq.ft.per classroom	Uploaded
Investment plan for the past & future 3 years	Uploaded





Bilukananda Kom

Secretary
Hemchandra Sheelabti Memorial
Educational Trust
Durgapur

Bijaya Dutta

Principal
Hem Sheela Model School
Dhandabag, DGP-713203

Dashboard

Sl No.	Application ID	Institution Name	Year of Foundation	Status	Action
1	1926230036	HEM SHEELA MODEL SCHOOL DHANDABAG	2021	Forwarded to State Level	   

[Previous](#)
[Next](#)

Additional Details

DUT Inspection Date	DUT Revised Inspection Date	SLM Meeting Date	NOC Cum Recognition Certificate
23-11-2023	00-00-		NOC cum Recognition Certificate not yet issued.

[Previous](#)
[Next](#)

Principal
Hem Sheela Model School
Dhandabag, DGP-713203

Secretary
Hemchandra Sheelabti Memorial
Educational Trust
Durgapur